



Ya'at'eeh Welcome to Navajo Nation Employment

Nation Nation Employees' Multi-Service Orientation

LEARN important information that every Navajo Nation employee should know. **BECOME ACQUAINTED** with other Navajo Nation employees. **UNDERSTAND** how important your job responsibility is to the Navajo Nation government.

- ♦ **Employee Benefits: Health, Dental, Vision, Pharmacy, & Life Insurance**
- ♦ **Retirement: 401(K) & Defined Benefit Plans**
- ♦ **Worker's Compensation**
- ♦ **How to avoid injuries on the job?**
- ♦ **Navajo Occupational Health and Safety**
- ♦ **There are more topics!**

DATE: March 10, 2015 (Tuesday)

TIME: 8:00 a.m. to 5:00 p.m.

LOCATION:

**Staff Development Training Center
Window Rock, AZ**

**For More Information & Sign Up at:
Staff Development Training Center
at (928) 871-6691**



Navajo Nation Employees' Multi-Service Orientation Staff Development and
Training Department
Window Rock, Arizona
March 10, 2015 (Tuesday)
DRAFT AGENDA

- 8:00 a.m.-9:00 a.m. Welcome, Introduction, Navajo Government
Presenter: Leila Help-Tulley, SDTD Training Manager
- 9:00 a.m.-9:10 a.m. BREAK- 10 minutes
- 9:10 a.m.-10:30 a.m. Travel Policy
Presenter: Tanya Jim, SDTD Administrative Assistant
- 10:30 a.m.- 11:30 a.m. Workman Compensation
Presenter: Laverne Lee, Program Manager
- 11:30 a.m.- 12:30 p.m. LUNCH ON YOUR OWN
- 12:30 p.m.- 1:30 p.m. Employee Benefits
Presenter: Emily Bennett, Program Supervisor
- 1:30 p.m.- 1:40 p.m. BREAK- 10 minutes
- 1:40 p.m.- 2:40 p.m. Navajo Nation Safety/ Loss Control Program
Presenter: Shirley M. Barney, Loss Prevention Specialist
- 2:40 p.m.- 3:40 p.m. Navajo Occupational Safety & Health Administration
Presenter: Shawnevan Dale, Senior Safety Technician
- 3:40 p.m.-4:45 p.m. Office of Background Investigation
Presenters: Perry Yazzie, Background Investigation Manager
Collen Silversmith, H.R. Adjudicator
- 4:45 p.m.- 5:00 p.m. Complete Evaluation
- ADJOURMENT